INDIANA DEPARTMENT OF COMMERCE
PRECOMMIT GUIDELINES & REQUIREMENTS:

Date: _____   Project ID: _____

Company Name: _____   Address: _____

Company/Consultant Contact: _____   City: _____ State: _____

Phone: _____   Zip: _____

FAX: _____   E-mail: _____

Capital Investment:

Land: $_____

Building: $_____

Equipment: $_____

Total: $_____

Type of Project: (check one)

New: _____

Expansion: _____

Job Information:

1) New Jobs

# FT Jobs	Job Title	Skill Level	Workers Compensation Code	Base Wages W/O Fringes	Base Wages W/ Fringes	Ave. Hourly Wage at 2 Years W/O Fringes	Ave. Hourly Wage at 2 Years W/ Fringes	Ave. Hourly Wage at Full Employment W/O Fringes	Ave. Hourly Wage at Full Employment W/ Fringes
				$	$	$	$	$	$
				$	$	$	$	$	$
				$	$	$	$	$	$
				$	$	$	$	$	$
				$	$	$	$	$	$

2) Retrains

# FT Jobs	Job Title	Skill Level	Workers Compensation Code	Ave. Hourly Wage W/O Fringes	Ave. Hourly Wage With Fringes
				$	$

				$	$
				$	$
				$	$
				$	$

* Wages should not include bonuses or overtime.

To be completed by the Business Development Project Manager:

Describe the conditions requiring a pre-commit and the timetable for both those conditions and the pre-commit.

Attach a description of the company's product and a summary of the project.

Will this project require EDGE calculations? If yes, please complete the attached tax computation form. What states are being considered as competition for this project? Provide the competing state(s) proposal, if available.

_____

_____

To be completed for infrastructure projects:

Attach a description of infrastructure needs (sewer, water, road is not sufficient) and a cost breakdown of each.

Attach a description of the local participation. Who will pay (city/county)? How much will they contribute to the project? What is the source of the funds?

Attach a map of the site / site plan.

To be completed for training projects:
List the anticipated training needs/ types of training activities for the project.

_____

_____

_____

_____

List the approximate training budget, if available.

_____

_____

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